

Appendix 1**PRIVATE & CONFIDENTIAL****REPORT OF IMPROPER CONDUCT / WHISTLEBLOWER FORM**

MYAXIS GROUP BERHAD

Please complete the below information:

Are you an employee of MYAXIS?	Yes		No	
Do you wish to identify yourself?	Yes		No	
If yes, please complete the following:				
Name :				
Email address:				
Division/Section/Unit/Branch:				
When is the best time to contact you?				
What is the nature of the issue or incident that you wish to report?	Monetary			
	Harassment			
	Safety			
	Other (please specify)			
1. What is this issue or incident about? Briefly explain.				
2. Where did this issue or incident happen?				
3. When did this issue or incident happen?				

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4. Why do you think this issue or incident happened?		
5. How did this issue or incident happen?		
Please identify the person(s) engaged in the unethical or illegal Incident/behaviour:		
Name :		
Position :		
Division :		
Name :		
Position :		
Division :		
If money is involved, can you estimate the amount?	Yes	No
Less than RM100		
RM100 to RM500		
RM500 to RM1,000		
RM1,000 to RM5,000		
RM5,000 to RM10,000		
More than RM10,000		
How did you become aware of this issue or incident?		

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Do you suspect the involvement of others?	No	Yes
Do you suspect that the management is involved?	No	Yes
Have you notified a supervisor or the management?	No	Yes
Can you identify other witnesses(s)?	No	Yes
Name of witness :		
Position :		
Division :		
Phone Number :		
Have you discussed this incident with anyone?	No	Yes
Name of that person :		
Position :		
Division :		
Phone Number :		

Declaration

I hereby declare that all the information given herein are made voluntarily and are true to the best of my knowledge and I will ensure that my participation in this matter will be kept confidential. I do understand that MYAXIS will use the information and material provided throughout the process.

(Signature)

Name:

Date:

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Instruction:

Please send the completed form to:

The Chairman
MyAxis Group Berhad
B72 & 73 Taman Perindustrian Tandop Utama
Jalan Tandop 5
Lebuhraya Sultanah Bahiyah
05050 Alor Setar
Kedah

Contact No.: 011-55059999
Email Address: general@masgroup.my